



# Rubek

Eco-Friendly Premium Toy Balloons

CIN : U25194KL2002PTC015370

CE & EN.71 Certified

An ISO 9001: 2015 & ISO 14001: 2015 Certified Company

GSTIN: 32AACCR4838G1ZI

## Rubek Balloons Pvt. Ltd.

(Joint Venture of Kerala State Co-operative Rubber Marketing Federation Ltd. & Strategic Products, Sdn Bhd., Malaysia)

Rubber Park, Valayanchirangara P.O., Pin - 683 556, Ernakulam Dist., Kerala State, India  
Ph : +91 - 484 - 2655545 / 46/ 47, +91 - 484 - 2257025, 2656516

e-mail : manager@rubekballoons.com, acrubek@gmail.com

Website : www.rubekballoons.com

### NOTICE

**Notice** is hereby given that the **23<sup>rd</sup> Annual General Meeting** of the members of **Rubek Balloons Private Limited** will be held on Wednesday, 24<sup>th</sup> September 2025 at 11.00 AM at the Registered Office of the Company at 38/740, PB No 15, Gandhi Nagar, Ernakulam, Kerala- 682020 to transact the following business: -

#### **ORDINARY BUSINESS:**

1. Adoption of Standalone and Consolidated Financial Statements along with Standalone and Consolidated Auditors' Report and Directors' Report for the financial year ended 31<sup>st</sup> March, 2025.
2. To appoint director in place of Mr. Pattayan Sreekanth, (DIN: 08972547), who retires by rotation and being eligible, offers himself for reappointment.
3. To appoint director in place of Mr. Pallathukuzhiyil Joseph Simon, (DIN: 09089892), who retires by rotation and being eligible, offers himself for reappointment.

#### **SPECIAL BUSINESS:**

4. To appoint Mr. EBRAHIMKUNJU SHAMSUDEEN (DIN: 08972548) as Director of the Company.

To consider and if thought fit to pass with or without modifications the following resolution as ORDINARY RESOLUTION:

“RESOLVED THAT pursuant to Section 152 and any other applicable provisions of the Companies Act 2013, and the rules made thereunder, including any statutory modifications or re-enactments thereof, Mr. EBRAHIMKUNJU

SHAMSUDEEN (DIN: 08972548) who was appointed as the Additional Director of the Company by the Board of Directors in its meeting held on 13.12.2024 and whose term of office expires at this Annual General Meeting be and is hereby appointed as a Director of the Company with effect from 25.09.2025”.

5. To appoint Mr. KALLUNKAL JACOB BOBAN (DIN: 10821707) as Director of the Company.

To consider and if thought fit to pass with or without modifications the following resolution as ORDINARY RESOLUTION:

“RESOLVED THAT pursuant to Section 152 and any other applicable provisions of the Companies Act 2013, and the rules made thereunder, including any statutory modifications or re-enactments thereof, Mr. KALLUNKAL JACOB BOBAN (DIN: 10821707) who was appointed as the Additional Director of the Company by the Board of Directors in its meeting held on 13.12.2024 and whose term of office expires at this Annual General Meeting be and is hereby appointed as a Director of the Company with effect from 25.09.2025”.

**By order of the Board of Directors  
For RUBEK BALLOONS PRIVATE LIMITED**

  
**Sreelakshmi V.M.**  
Company Secretary  
Rubek Balloons Pvt. Ltd.



**Place: COCHIN  
Date: 29.08.2025**

**Notes:**

1. A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. A Proxy Form is enclosed. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.
2. Proxies submitted on behalf of limited Companies, societies etc. must be supported by appropriate resolutions / authority as applicable. A person can act as a proxy on behalf of the members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
3. Members are requested to notify to the Registered Office of the Company, any change in their address, email and phone number by quoting their folio numbers immediately.
4. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
5. All documents referred to in the notice are open for inspection at the Registered Office of the Company on all working days up to the date of the Annual General Meeting.
6. Brief profile and other required information about the Director proposed to be appointed/re-appointed, as required under Secretarial Standards - 2 is attached to this Notice.
7. The route map to the venue of the Annual General Meeting also forms part of this Notice.



**EXPLANATORY STATEMENT PURSUANT TO THE PROVISIONS OF SECTION 102  
OF THE COMPANIES ACT, 2013**

**Item No.4**

The Board of Directors of the Company has appointed Mr. EBRAHIMKUNJU SHAMSUDEEN (DIN: 08972548) as an Additional Director with effect from 13.12.2024. As per Section 161 of the Companies Act 2013, Mr. EBRAHIMKUNJU SHAMSUDEEN, holds office up to the date of this Annual General Meeting. He is eligible for re-appointment and has expressed his willingness to be appointed as Director of the Company. The Board thus recommends the above ordinary resolution for your approval.

None of the directors/ managers / Key Managerial Personnel or their relatives of the Company are concerned or interested in the proposed resolution except as shareholders of the Company.

Documents / Papers relating to the resolution under Special Business may be perused on any working day during working hours up to the date and time for commencement of the Annual General Meeting.

**Item No.5**

The Board of Directors of the Company has appointed Mr. KALLUNKAL JACOB BOBAN (DIN: 10821707) as an Additional Director with effect from 13.12.2024. As per Section 161 of the Companies Act 2013, Mr. KALLUNKAL JACOB BOBAN (DIN: 10821707), holds office up to the date of this Annual General Meeting. He is eligible for re-appointment and has expressed his willingness to be appointed as Director of the Company. The Board thus recommends the above ordinary resolution for your approval.



None of the directors/ managers / Key Managerial Personnel or their relatives of the Company are concerned or interested in the proposed resolution except as shareholders of the Company.

Documents / Papers relating to the resolution under Special Business may be perused on any working day during working hours up to the date and time for commencement of the Annual General Meeting.

**Additional information on the Director seeking appointment/re-appointment in the Annual General Meeting as required under Secretarial Standard - 2 issued by the Institute of Company Secretaries of India.**

Particulars	Information	Information	Information	Information
Name of the director	PATTAYAN SREEKANTH	PALLATHUKUZHI YIL JOSEPHSIMON	EBRAHIMKUNJU SHAMSUDEEN	KALLUNKAL JACOB BOBAN
Director Identification Number (DIN)	08972547	09089892	08972548	10821707
Date of Birth and Age	31/05/1969 & 56	16/09/1951 & 74	16/05/1949 & 76	25/05/1959 & 66
Qualification	Law Graduate	Higher Education	Graduate	Higher Education
Experience	Lawyer/ Social Worker	Social Worker	Social Worker	Social Worker
Terms and conditions of appointment or re-appointment along with details of remuneration sought to be paid	As specified in the resolution			



Remuneration last drawn	NIL	NIL	NIL	NIL
Date of first appointment in the Board	06.02.2021	03.03.2021	13.12.2024	13.12.2024
Shareholding in company	NIL	NIL	NIL	NIL
Directorship held in other Companies	NIL	NIL	NIL	NIL
Committee Membership in other Companies	NIL	NIL	NIL	NIL
Relationship with other directors, Manager and other Key managerial Personnel	NIL	NIL	NIL	NIL
No. of Board Meeting attended during the year 2024-25	09	11	0	03



**RUBEK BALLOONS PRIVATE LIMITED**

Regd Office: 38/740P B NO 15, Ernakulam, GANDHI NAGAR, Kerala, India, 682020  
CIN: U25194KL2002PTC015370, E-mail: acrubek@gmail.com

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**ATTENDANCE SLIP**

Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signature registered with the Company. Duplicate slip will not be issued at the entrance to the meeting hall.

Full Name of Shareholder in Block Letters:

Folio No:

No of shares held:

Whether member or proxy  Member  Proxy

I/ We hereby record my/our attendance at the 23<sup>rd</sup> Annual General Meeting of the Company on Wednesday, 24<sup>th</sup> September 2025 at 11.00 AM at 38/740, PB No 15, Gandhi Nagar, Ernakulam, Kerala- 682020

Signature of Shareholder / Proxy:

Note: Only Shareholders of the Company or their proxies will be allowed to attend the Meeting.



**Form No.MGT-11**

**PROXY FORM**

*(Pursuant to Section 105 (6) of the Companies Act, 2013 and Rule 19 (3) of the Companies (Management and Administration) Rules, 2014)*

Name of the member (s):  
.....

Registered address:  
.....  
.....

E-mail id:  
.....  
.....

Folio No./Client Id:  
.....

DP ID:  
.....  
.....

I/We, being the member(s) of ..... shares of the above-named Company, hereby appoint

1. Name:  
.....  
.....



Address:

.....  
.....  
.....  
.....

Email id:

.....  
.....

Signature:

....., or failing  
him

2. Name:

.....  
.....

Address:

.....  
.....  
.....  
.....

Email id:

.....  
.....

Signature:

....., or failing  
him

3. Name:

.....  
.....

Address:

.....  
.....



.....  
.....

Email id:

.....  
.....

Signature:

.....  
.....

as my/our proxy to attend and vote for me/us and on my/our behalf at the Annual General Meeting of the Company I/ We hereby record my/our attendance at the 23<sup>rd</sup> Annual General Meeting of the Company on Wednesday, 24<sup>th</sup> September 2025 at 11.00 AM at 38/740, PB No 15, Gandhi Nagar, Ernakulam, Kerala- 682020 and at any adjournment thereof in respect of such resolution as are indicated below:

1. Adoption of Standalone and Consolidated Financial Statements along with Standalone and Consolidated Auditors' Report and Directors' Report for the financial year ended 31<sup>st</sup> March, 2025.
2. To appoint director in place of Mr. Pattayan Sreekanth, (DIN: 08972547), who retires by rotation and being eligible, offers himself for reappointment.
3. To appoint director in place of Mr. Pallathukuzhiyil Joseph Simon, (DIN: 09089892), who retires by rotation and being eligible, offers himself for reappointment.
4. To appoint Mr. EBRAHIMKUNJU SHAMSUDEEN (DIN: 08972548) as Director of the Company
5. To appoint Mr. KALLUNKAL JACOB BOBAN (DIN: 10821707) as Director of the Company.

Signed this.....day of .....2025

Affix  
Revenue  
Stamp

Signature of shareholder

Signature of Proxy holder(s)

**Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.**



